

**RSU 21 Human Resources Committee Minutes  
Wednesday, February 24, 2010  
8 AM Superintendent's Conference Room**

**Pam Richard-Wuerthner (absent), Gayle Spofford, Maureen King,  
Andrew Dolloff.**

**Old Business (Negotiations discussed in Executive Session pursuant to 1  
MRSA 405 (6) (A): Teachers; Custodians); also retirement incentives.**

The Teamsters have ratified the contract; board ratified 2/22/2010 and will sign as soon as copies are available. The Custodians meet with the Board on 3/1/2010 and 3/22/2010. The Teachers have requested a meeting; they have voted on RIF lists and will have two RIF lists for this year. The Board needs to send the Ed Techs a letter to begin negotiations.

The Retirement incentive offered by the Board has been taken up by 4 teachers so far. The deadline is March 5; only 10 slots were offered.

**New Business**

The committee reviewed the assistant superintendent's job description and made a suggestion to reorder some of the duties with highest priorities listed first. The assistant superintendent in RSU 21 is responsible for organizing and implementing all curriculum development and all professional development, along with a number of other duties dealing with teachers and staff. The committee feels that the job description should reflect the high priority the Board places on curriculum development and professional development. Andrew will work on the revision in conjunction with Patrick.

The committee began review of the Superintendent's contract. Pending answers from the attorney on two questions, the committee will finish the discussion on this contract at the March meeting.

Andrew will begin reviewing other administrator contracts for renewals. He will be making appropriate requests for salary freezes for next year.

- **Board Action Required: Executive session for negotiations discussion (Custodians)**

**Next meeting—Wednesday, March 24, 2010, 8 AM, Superintendent's  
Conference Room.**

**Adjourned at 8:45 AM.**